



This shortened form of the Report and Accounts excludes the Notes to the Accounts, and the Independent Auditor's report to the trustees.

The full version of the Report and Accounts is available on request to the Secretary to the PCC.

**The Parochial Church Council of the Ecclesiastical Parish of Knowle, Solihull**

**Charity number 1127404**

# Report and Accounts

## Year ended 31 December 2020

### CONTENTS

Report	Page
Trustees Report:	
1. Aim and purposes	1
2. Objectives and activities	1
3. Achievements and performance	1
4. People	3
5. Financial review	3
6. Reserves policy	5
7. Fundraising practices	5
8. Plans for future periods	5
9. Structure, governance and management	5
10. Reference and Administrative details	6
11. Statement of Trustees' responsibilities	7
Accounts for the year ended 31 <sup>st</sup> December 2020	8

**2020 Annual Report and Accounts for  
the Parochial Church Council of the Ecclesiastical Parish of Knowle, Solihull  
(Charity number 1127404)**

The trustees are pleased to present their annual report together with the financial statements of the charity for the year ended 31<sup>st</sup> December 2020.

The financial statements comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

### **1. Aim and purposes**

Knowle PCC has the responsibility of cooperating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church and nearby buildings – the Guild House, St John's Hall and St Lawrence House – and two residential properties: St Anne's Cottage and 46 Crabmill Close.

### **2. Objectives and activities**

The statement of purpose of Knowle Parish Church (KPC), agreed by the PCC and endorsed by the 2015 APCM, is: *'We are here to help people become lifelong followers of Jesus Christ'*.

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our church community to help resource their discipleship and equip them for service in the world. The PCC maintains an overview of worship in the church and in groups throughout the parish and beyond and makes suggestions on how our services and other activities can be for the benefit of everyone of whatever background. Our services and worship put faith into practice through prayer, scripture reading, teaching, music and sacrament.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. We seek to enable people to find and live out their faith in Jesus Christ in our community and beyond, and we also organise a number of activities that benefit the whole community of Knowle such as pre-school groups and a friendship club for senior citizens. We also promote practical and financial support to Christian mission beyond Knowle in the UK and overseas. To facilitate our work, it is important that we maintain the fabric of the Church and related buildings.

### **3. Achievements and performance**

#### ***Effect of Covid-19***

In the early part of the year, services and activities continued in the pattern of the previous year. With 'lockdown' due to Covid-19 from Sunday 22<sup>nd</sup> March, we had to adapt to a completely new environment – restricted mainly to meetings and worship by electronic means.

#### ***Worship and prayer***

On Sundays up to mid-March, five services were held with differing styles of worship and preaching, focused on 'Exploring Worship'.

From late March, thanks to a fast learning curve on electronic communications, a recorded service was broadcast on YouTube each Sunday. These were watched and appreciated by large numbers of church members and others. In the week leading up to Easter, there were also worship and prayer events using Zoom. From the end of March, a pastoral letter from the Vicar was posted most weeks on the KPC website and in the newssheet; these were greatly appreciated.

Themes of sermons after Easter were 'Our God is here' and 'Hope in uncertain times'. A week of prayer was held in late May based on 'Thy Kingdom Come', with resources on the KPC website. This included 48 hours of continuous prayer and a prayer event by Zoom on Easter Sunday. Prayer evenings by Zoom were held in most of the following months.

In the summer and autumn, sermon themes were successively: 'Re-discover Church in the Book Acts', 'Gideon the unlikely leader' and 'Unmasking hidden idols'.

It became possible in late July to re-open the church building and have services with limited numbers, subject to Covid-19 controls, but with the majority of people still accessing a recorded version of each service on YouTube. By October, thanks to a new internet connection into church and other technical developments by a dedicated team, live-streaming of services began. A further lockdown closed the church to worshippers in November, but congregations with limited numbers resumed in December. A series of special Christmas events took place in Church and online by Zoom and YouTube.

### **3. Achievements and performance (continued)**

#### ***Ministry and evangelism***

The Church continued with its aim of serving and reaching out to people in Knowle and beyond. On Saturday mornings until lockdown in mid-March, 'Cobbles' served coffee and cake in the Guild House, giving opportunity for people to meet with us in an informal setting. After careful planning, Cobbles reopened for 6 Saturdays in August and September, serving people socially-distanced in the church grounds. Friendship Club ran on Thursdays providing coffee and lunches until mid-March. Since then, leaders have kept in touch with members by various appropriate means.

Events to which friends and colleagues were invited included a men's breakfast in St John's Hall in January and, following lockdown two events by Zoom with engaging speakers on relevant current issues. These events were well attended and received.

The Alpha course at the start of 2020 was attended by 25 people and led to a new discovery group (by Zoom) being formed at its conclusion. In the Autumn, a Christianity Explored course was held by Zoom with 30 participants logging in.

The Knowle branch of Mothers' Union (MU) met monthly until March, then later in the year by Zoom.

More than 300 people met in 26 home groups in various ways throughout 2020. Generally fortnightly meetings, on a variety of days midweek, daytime or evening, for bible study, prayer and mutual support took place until March. Thereafter, various means of keeping in contact happened – Zoom meetings, regular phone calls, distributions of study materials (physically or by email) and gatherings in smaller groups in gardens in summer. The home group leaders perform an important role in discipleship and pastoral care. We are grateful for their ongoing and innovative commitment to the groups.

Connect groups for under 5s and their parents and carers – Rainbow Tots, Bumps & Babies, Dads & Toddlers and Stepping Stones Pre-school – all functioned successfully until 20<sup>th</sup> March, when they had to close due to lockdown. Stepping Stones re-opened in September on a Covid-secure basis, in line with schools. The other Connect groups had to remain suspended.

Children's work under the leadership of Sarah Covington continued until lockdown in March with KPC Kids on Sundays, operating crèche, Toddlers and Scramblers for 0-5s and 'Initi8, Gener8 and Reson8' for 5-11s. Throughout lockdown and various levels of Covid restrictions, support was given to families to nurture the faith of their children at home. Following feedback, a 3-weekly cycle on Sundays was established with one live Zoom service, one pre-recorded YouTube service and one week sending material home. In place of the various lunchtime clubs run at Knowle Academy (covering years 1-4), a weekly collective Worship on YouTube was delivered, which is then used in each class 'bubble'. The relationship with the school remains strong.

Penny's Youth Café – opened in September 2019 – is a place which is intended for young people from the local area to come and find out more about the Christian faith in a relaxed context. It remained open for young people Monday to Thursday from 3.30 to 6pm, with evening groups and events also held there, until lockdown in March. During lockdown the relationships developed with young people were sustained by offering daily Instagram video recordings as well as a Sunday evening service on YouTube. Penny's Youth Café re-opened as a Covid-secure café in July 2020 with an amended timetable to support the work of Arden Academy in limiting the contact young people have with students from different year groups. Two discipleship groups were run, which took place in both the Youth Café and on Zoom while young people are needing to self-isolate. On Sundays a Youth Alpha course was run in the morning and a Youth Service in the evening – both well attended.

#### ***Pastoral care***

The pastoral care teams, led by David Pickering – covering prayer ministry, bereavement counselling and support and visiting the sick and elderly at home and in care and nursing homes – continued to serve people until lockdown in March. In lockdown, a pastoral care helpline was established and operated. Contacts with vulnerable people were maintained by telephone and in other ways, and there was ongoing support via home groups.

#### ***Church attendance and membership***

Attendances at Sunday services pre-lockdown continued at the previous level of 350-400 adults and about 50 children and young people. When church attendance was again possible later in the year, maximum attendance allowed was 70. Large numbers of people logged into YouTube services – average 'views' were around 500. Zoom events were also well attended. At the time of the (postponed due to Covid) 2020 Annual Meeting in October, the Church Roll was 528, of whom 309 lived in the parish and the remaining 219 outside the parish. Many additional people have links with the church in a less formal way.

During 2020, 6 Baptisms, 4 marriages and 8 funerals took place in the church. A further 29 funeral services took place at the crematorium and 13 interments in the KPC Garden of Remembrance.

#### ***Ecumenical relationships***

Our clergy met in the early part of the year with the clergy and leaders of other churches in Knowle and Dorridge. A 'churches together' service was held in January at KPC.

### **3. Achievements and performance (continued)**

#### ***Christian mission beyond Knowle***

Our church continues to support and participate in Christian ministry beyond Knowle through its support of various programmes at home and overseas with both prayer and finance. All grants and donations made are specifically approved by the PCC.

During 2020, we contributed to Tearfund 'where the need is greatest'. Our previous involvement in Kenya continued with support and prayer for the IcFEM project in Kimilili in West Kenya and Education for Life in Timbani. We also gave to International Needs, the Malawi Task Force of the Diocese of Birmingham; also to the Diocese of Bolivia to support church pastors during the Covid emergency. In the UK, we gave to Reachout Network Ministries, Chaplaincy Plus, Urban Saints, and Scripture Union. In the Birmingham area, we supported links with St Christopher's, Springfield and with St John's, Sparkhill and the Narthex project, including food collections for their foodbank in co-operation with Tesco in Knowle. Gifts were also made to a total of 8 other churches in Birmingham to meet the needs of people there. We continue to provide significant financial support to the Diocese of Birmingham.

#### ***Fabric***

During 2020, necessary general maintenance to church buildings and grounds was carried out. A quinquennial inspection of the church was carried out by the church architect and a report thereon was received. Plans for necessary work were formulated to begin in 2021.

### **4. People**

The work of the Church was undertaken by a wide group of people including Clergy, Staff, Readers and very many members of the Church. The principle of 'every member ministry' remains strong in the life of the church.

In June, our Curate Ann Peachey completed her curacy at Knowle and left to take up a new post in the Coventry Diocese. In September, our Associate Vicar Matt Simpson left Knowle to take up a new post in Dorset. We expressed our thanks to both Ann and Matt for their ministries at Knowle.

Following vacancies that had arisen in the previous Parish Office team in 2019, a new church management team was put in place during 2020. Helen Allen took up the new post of Operations Manager in March. Gareth Roberts-Davis transitioned from his former role to Facilities and Systems Manager. Natalie Smith and Catherine Robinson joined the office team in January and November respectively.

In the Youth team, Anna Holden was on maternity leave for the year. Natasha Godfrey joined and served as part-time Youth Assistant from January until May.

Our grateful thanks are due to all these people and to many others for time, energy, care and prayer in all that has been contributed. Volunteers continue to play a central role in the work of the Church and are at the heart of most activities.

### **5. Financial review**

The PCC is pleased to report that despite the effect of the pandemic, General Fund reserves have been maintained at a healthy level.

The curtailment of activities because of the Covid-19 pandemic has resulted in substantial reductions in income. The PCC is very grateful that regular giving by standing order from church members has been maintained throughout; but receipts such as donations at church services, fees for weddings and funerals and contributions towards activities are much reduced. However, operating expenses have also been contained to fully offset the loss in income.

In addition, in 2020 the church has become entitled to an unrestricted legacy from a former parishioner of £53,000. The PCC has transferred this to a Designated Legacies Fund until it is allocated to a specific purpose.

The General Fund, which covers the normal running expenditures of the church, showed a surplus of £28k in the year, compared to a deficit of £3k in 2019. The £28k surplus for the year is after charging depreciation of £39k, but before transferring £53k to the Designated Legacies Fund and £10k to the Designated Property Repair Fund and investing £3k in capital equipment; so net current assets, or reserves, have increased from £96k to £97k. This level of reserves is above the policy level of £60k and provides a level of flexibility in readiness for an uncertain 2021.

The Treasurer and the PCC as a whole warmly thank church members and others for their continued financial support, without which we would not be able to carry forward the ministry of Christ in Knowle.

## 5. Financial review (continued)

### **Going concern**

The trustees have considered the ongoing consequences of Covid-19 and other events and conditions. Despite the curtailment of activities in 2020, reserves have been maintained; and while costs are expected to increase in 2021 because of increased staff levels, the PCC considers that reserves will continue to be maintained at or above the policy level of £60k for a further 12 months, notwithstanding the effects of Covid-19.

Accordingly, the PCC has determined that the current conditions do not create a material uncertainty that casts significant doubt upon the entity's ability to continue as a going concern for at least twelve months following the date of signature of the balance sheet.

### **Income**

Total income decreased by £22k to £688k, due to large decreases in donations and income from activities as a result of the Covid-19 restrictions, offset by a significant bequest and the timing of a grant towards children's and young people's work.

Income to General Funds decreased by £1k to £584k. The large increase of £46k in legacy income to £53k (2019: £7k) was offset by reductions in income that are all attributable to reduced availability of the church buildings because of the Covid restrictions; hall lettings were down by £4k, income from church activities such as fees for weddings and funerals were down by £24k and donations were down by £19k, principally because of reduced collections at church services. Planned regular giving, which represents over 80% of general fund income, was maintained at about the same level as in 2019 and is of great benefit in financial planning. The legacy income of £53k has been transferred to a Designated Legacies Fund until the PCC allocates it for specific purposes.

Income to Designated Funds decreased by £37k to £64k, again as a result of much-reduced activity in those groups which operate their own finances as listed in Note 6 to the accounts. The Youth Department had reduced income of £17k and the Stepping Stones pre-school group saw an income reduction of £10k despite continued support from the local education authority and a grant of £10k from the government's Coronavirus Job Retention Scheme which covered the costs of staff who were furloughed when the group was closed for part of the Easter term and the whole of the Summer Term.

Income to Restricted Funds increased by £16k to £40k. In 2020, grants were received towards youth and children's work totalling £39k compared to £23k in 2019. The principal reason for the increase is that grants towards youth and children's workers' salaries from Knowle United Charity (KUC) were received for both for 2020 and 2021 and in addition, KUC made a grant of £2,700 towards Penny's Youth Café. The PCC is very grateful for KUC's ongoing support over many years. A grant of £4,400 was also received from Solihull Metropolitan Borough Council towards equipment purchases for Penny's and the PCC thanks the Council for its support.

### **Expenditure**

Contributions to the Diocesan Common Fund of £169k (2019 £167k) were in line with the amount requested; of this, about £50k is used to support other parishes. The PCC also made contributions to the Church's wider ministry by continuing the policy of giving 5% of voluntary General Fund income to outside organisations, which amounted to £34k (2019: £32k), making a total of £84k (2019: £95k) towards mission and ministry work beyond Knowle. In 2019, retiring collections and other mission payments not included in the main church accounts totalled £13k, but there were no such collections in 2020 because of the Covid restrictions.

Total expenditure in 2020 decreased by £100k to £648k.

General Fund expenditure decreased by £32k to £556k. Salaries of youth and children's workers charged to general fund decreased by £19k; of this, £9k was because one of the youth workers was on maternity leave and £10k was due to increased funding from restricted funds. There was a £23k saving in general expenses across a range of activities and a £6k saving in clergy housing costs as Matt Simpson vacated the property leased from Pickering Fields Trust. Parish Office salary costs increased by £12k as we strengthened the team, principally by the recruitment of a full-time Operations Manager, and giving to other charities including the Diocese increased by £4k.

Designated Fund expenditure decreased by £64k to £69k. The majority of this decrease is because of exceptional expenditure items in 2019, namely a special gift to the Diocesan Common Fund (£25k) and improvements to the choir vestry (£14k). The remainder of the decrease is due to Covid-related reduced activity levels in a range of associated groups, such as Stepping Stones and Friendship Club.

Restricted Fund expenditure reduced by £4k to £23k. Because of the timing of the grant funding from Knowle United Charity, there was a £10k increase in the costs of youth and children's workers' salaries that were paid from restricted grants, and £6k of expenditure on Penny's Youth Café was funded from restricted grants. By comparison, 2019 expenditure from restricted funds included £5k for the choir vestry improvements and £15k for the Moldova mission trip.

## 5. Financial review (continued)

### **Principal risks and uncertainties**

The principal area of risk and uncertainty is the responsibility for the upkeep of an ancient listed building, which can give rise to large and sometimes unexpected expenditure. This risk is mitigated by the maintenance of a Designated Property Repair Fund.

## 6. Reserves policy

The PCC has reconfirmed its policy to maintain a balance on General Fund of a least 10%, or 5 weeks, of annual payments from the Fund. This is equivalent to £60,000 and is as low as is prudent bearing in the mind the time taken to obtain tax refunds, and the amount of income that still comes as one-off donations. This does, however, mean that any money given to the Church will be put to good use immediately! The actual balances of net current assets in the General Fund at the year-end of £97,515 are therefore in line with PCC policy. The funds held by designated organisations such as Stepping Stones are proportionately larger because their income is less certain than that of the church.

The PCC also maintains a Designated Property Repair Fund to cover the costs of major repairs; the balance on this fund of £76,684 is expected to be sufficient for any works necessary in 2021.

The Designated Legacies Fund, created to hold the balances of legacies received but not yet allocated to specific purposes by PCC, stands at £53,000.

## 7. Fundraising practices

The church invites voluntary donations from the public which, together with the associated Gift Aid, comprise the majority of the church's income. The PCC has reviewed its fundraising activity to ensure compliance with the latest Charity Commission guidance. The church does not use any commercial fundraiser or commercial participator. Although the church does not subscribe to particular fundraising standards or to any scheme for fundraising regulation, it follows guidelines for fundraising set by the Church of England. Fundraising activities are normally limited to invitations by the Clergy and/or Treasurer for church members to prayerfully review their giving to charitable activities including the church, and supported by information leaflets and presentations which set out the financial position of the church, normally given on "Stewardship Sunday". Particular care is taken to ensure the protection of vulnerable people and other members of the public from behaviour which is an unreasonable intrusion on a person's privacy, is unreasonably persistent, or places undue pressure on a person to give money or other property. No complaints have been received by the church related to its fundraising activity.

## 8. Plans for future periods

Our aim and purpose will remain as stated in 1 above. We will continue to run and develop our programme of worship services, groups, activities and special events, with changes depending on the Covid-19 situation, to meet needs and initiatives as they arise. In 2021 we are seeking to recruit a new Associate Vicar and look ahead to the arrival of a new Curate in July. Our motivation continues to be that, as KPC, 'We are here to help people become lifelong followers of Jesus Christ'. The Trustees regularly consider issues of direction and furtherance of our mission at PCC meetings, with renewal of our vision for the years ahead a specific focus in the first part of the year.

## 9. Structure, governance and management

The PCC is a corporate body established by the Church of England governed by the Parochial Church Council (Powers) Measure 1956 and the Church Representation Rules. It is a registered charity with the Charity Commission (no. 1127404).

The trustees of the charity are the PCC members. The method of appointment of PCC members is set out in the Church Representation Rules. At KPC, the membership of the PCC consists of the incumbent and other appointed clergy, members (including a Reader and churchwardens) elected by members of the congregation who are on the Electoral Roll of the church.

Those who regularly attend services and participate in church activities are encouraged to register on the Electoral Roll and may also stand for election to the PCC.

Members of the PCC are one of (i) co-opted, (ii) directly elected by the APCM, or (iii) members of our church who have been elected to Diocesan Synod to represent our Deanery.

As at the year-end, following the APCM on 14<sup>th</sup> October (*postponed from March due to Covid-19*), there were:

- 6 elected members with Deanery Synod membership and
- 9 elected members without Deanery Synod membership.

Any member of the Church may offer themselves for election to PCC at the APCM provided they qualify under the Church Representation Rules. Appropriate nomination forms may be obtained from the PCC Secretary via the Parish Office. Nominees to PCC can obtain appropriate information on both the role of the PCC and the role of members from the PCC Secretary.

## 9. Structure, governance and management (continued)

The policies and procedures for the induction and training of trustees are as follows:

Prior to the PCC elections, prospective PCC members receive an information leaflet setting out the role of the trustees and particularly drawing attention to conflicts of interest. After election, PCC members receive the Charity Commission's "Essential Trustee" booklet, the Church of England booklet "Trusteeship – An Introduction for PCC Members" and an internally-produced document setting out the constraints on payments to PCC members or connected persons. Part of the PCC meeting which follows the PCC election is dedicated to trustee training.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The PCC held 7 business meetings during the year. There are 6 permanent Sub-committees: – Standing, Fabric, Finance, Health & Safety (who undertake risk reviews on behalf of the PCC), Human Resources (Paid Staff), and Stepping Stones Pre-school Management.

The key management personnel of the charity is the Standing Committee, made up of the senior clergy, churchwardens, the secretary, the treasurer and the operations manager (from April 2020). The Standing Committee may conduct urgent PCC business that arises from time to time between PCC meetings, in accordance with the Church Representation Rules. Of the key management personnel, only the operations manager (being an employee) receives remuneration from the charity.

All Sub-committees report to the PCC on a regular basis and provide recommendations to the PCC. All matters of policy and finance are determined by the PCC, and are not delegated to Sub-committees; however, detailed implementation of PCC decisions may be delegated to specific Sub-committees from time to time as determined by the PCC. Membership of the Sub-committees is approved by the PCC. Other groups exist on an ad hoc basis to deal with specific matters. Effort was again put into monitoring the balance between spending and income, so as to achieve a balanced budget, with appropriate provision for forthcoming fabric expenditure.

The council has complied with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

## 10. Reference and Administrative details

The registered name of the charity is The Parochial Church Council of the Ecclesiastical Parish of Knowle, Solihull, registered charity no. 1127404. In this report, for ease of reading, the charity is also referred to as "the PCC", "Knowle Parochial Church Council", "the Council", "Knowle Parish Church" and "KPC".

Knowle Parish Church is situated beside High Street and Kenilworth Road, Knowle. It is part of the Diocese of Birmingham in the Church of England. The correspondence address is Knowle Parish Office, St Lawrence House, 1717 High Street, Knowle, Solihull, B93 0LN.

The following members served on the council for all or part of the year; those serving in more than one capacity may appear more than once:

Incumbent:	Revd Geoffrey Lanham (Chairman)	
Associate Vicars:	Revd Matt Simpson ( <i>until September</i> )	
Curate:	Revd Ann Peachey ( <i>until June</i> )	
Churchwardens:	Matt Baggott (lay deputy chair)	Bill Wilson ( <i>until October</i> )
Member of Diocesan Synod:	Julian Phillips (Reader)	

Elected Representatives to Deanery Synod:

Nick Brown	Roy Carr (Secretary)	Nick Humby
Carol Kay ( <i>from October</i> )	Lindsay Melvin ( <i>until October</i> )	Julian Phillips
David Pickering ( <i>from October</i> )	Derek Sheldon ( <i>until October</i> )	

Elected members to PCC:

Lynn Brown	Sarah Chapman ( <i>from October</i> )	Nick Houghton ( <i>from October</i> )
Margaret Johnson ( <i>until July</i> )	Steve Mort (Treasurer)	Benjamin Neudorfer ( <i>from October</i> )
Lucy Saunders ( <i>until October</i> )	Anne Smith ( <i>from October</i> )	Carol Street ( <i>until October</i> )
Rod Street ( <i>from October</i> )	Kay Todman	Liz Welton
Zoe Wilbourne ( <i>until October</i> )		

No co-opted members.

Helen Allen, Sarah Covington and Paul Holden attended PCC meetings in a non-voting capacity.

**10. Reference and Administrative details (continued)**

Bank: HSBC Bank plc, 34 Poplar Road, Solihull, B91 3AF  
Auditors: Azets Audit Services  
First Floor, Cophall House, 1 New Road, Stourbridge, West Midlands, DY8 1PH

**11. Statement of trustees' responsibilities**

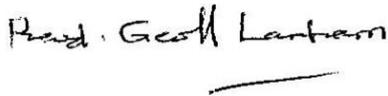
The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Report approved by the PCC and signed on its behalf by



Revd Geoffrey Lanham (incumbent)

**Statement of financial activities  
for the year ended 31 December 2020**

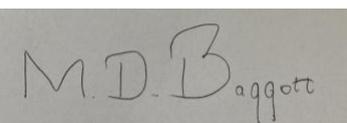
Funds	Note	Unrestricted		Restricted	Total	Unrestricted		Restricted	Total
		General 2020	Designated 2020	2020	2020	General 2019	Designated 2019	2019	2019
		£	£	£	£	£	£	£	£
<b>Income from:</b>									
Donations and legacies	1.a	545,508	1,823	40,116	587,447	518,483	5,688	16,758	540,929
Charitable activities	1.b	35,951	61,295	-	97,246	59,819	91,556	3,954	155,329
Other trading activities	1.c	1,985	971	-	2,956	5,574	3,915	3,091	12,580
Investments and deposits	1.d	580	-	205	785	994	-	314	1,308
<b>Total income</b>		<b>584,024</b>	<b>64,089</b>	<b>40,321</b>	<b>688,434</b>	<b>584,870</b>	<b>101,159</b>	<b>24,117</b>	<b>710,146</b>
<b>Expenditure on:</b>									
Raising funds	2a	2,459	478	-	2,937	5,388	617	-	6,005
Charitable activities	2b 2c	553,727	68,147	23,285	645,159	582,437	132,154	26,993	741,584
<b>Total expenditure</b>		<b>556,186</b>	<b>68,625</b>	<b>23,285</b>	<b>648,096</b>	<b>587,825</b>	<b>132,771</b>	<b>26,993</b>	<b>747,589</b>
<b>Net income/(expenditure)</b>		<b>27,838</b>	<b>(4,536)</b>	<b>17,036</b>	<b>40,338</b>	<b>(2,955)</b>	<b>(31,612)</b>	<b>(2,876)</b>	<b>(37,443)</b>
Transfer General Funds to Designated Funds	6	(63,000)	63,000	-	-	(10,000)	10,000	-	-
Transfer Restricted Funds to General Fund	6	-	-	-	-	-	-	-	-
<b>Net movement in funds</b>		<b>(35,162)</b>	<b>58,464</b>	<b>17,036</b>	<b>40,338</b>	<b>(12,955)</b>	<b>(21,612)</b>	<b>(2,876)</b>	<b>(37,443)</b>
<b>Reconciliation of Funds:</b>									
Funds brought forward		1,468,422	130,231	45,043	1,643,696	1,481,377	151,843	47,919	1,681,139
<b>Funds carried forward</b>		<b>1,433,260</b>	<b>188,695</b>	<b>62,079</b>	<b>1,684,034</b>	<b>1,468,422</b>	<b>130,231</b>	<b>45,043</b>	<b>1,643,696</b>

**Balance sheet at 31 December 2020**

Funds	Note	Unrestricted		Restricted	Total	Unrestricted		Restricted	Total
		General	Designated	2020	2020	General	Designated	2019	2019
		2020	2020	2020	2020	2019	2019	2019	2019
		£	£	£	£	£	£	£	£
<b>Fixed Assets</b>									
Tangible fixed assets	4.1	1,335,745	-	-	1,335,745	1,372,209	-	-	1,372,209
Investment assets	4.2	-	-	1,482	1,482	-	-	1,346	1,346
<b>Sub Total - Fixed Assets</b>		<b>1,335,745</b>	<b>-</b>	<b>1,482</b>	<b>1,337,227</b>	<b>1,372,209</b>	<b>-</b>	<b>1,346</b>	<b>1,373,555</b>
<b>Current assets</b>									
Debtors - HMRC gift aid tax recoverable		8,053	-	-	8,053	21,797	-	-	21,797
- Legacy - outstanding settlement		23,000	-	-	23,000	-	-	-	-
- Prepayments		1,782	1,357	-	3,139	1,081	1,218	-	2,299
Cash and cash equivalents									
- Bank accounts		78,963	99,736	42,720	221,419	52,657	79,631	31,246	163,534
- Deposit accounts		2,706	90,000	18,000	110,706	42,238	50,000	18,000	110,238
- Cash		501	265	-	766	442	575	-	1,017
<b>Sub Total - Current Assets</b>		<b>115,005</b>	<b>191,358</b>	<b>60,720</b>	<b>367,083</b>	<b>118,215</b>	<b>131,424</b>	<b>49,246</b>	<b>298,885</b>
<b>Liabilities: Falling due within one year</b>									
Creditors and accruals in respect of parochial activity		14,756	2,663	-	17,419	18,462	1,193	-	19,655
Charity collections not paid over		-	-	123	123	-	-	5,549	5,549
Deferred Income (rentals and mag adverts paid in advance)		2,734	-	-	2,734	3,540	-	-	3,540
<b>Sub Total - Liabilities</b>		<b>17,490</b>	<b>2,663</b>	<b>123</b>	<b>20,276</b>	<b>22,002</b>	<b>1,193</b>	<b>5,549</b>	<b>28,744</b>
<b>Sub Total - Net Current Assets</b>		<b>97,515</b>	<b>188,695</b>	<b>60,597</b>	<b>346,807</b>	<b>96,213</b>	<b>130,231</b>	<b>43,697</b>	<b>270,141</b>
<b>Total Net Assets</b>		<b>1,433,260</b>	<b>188,695</b>	<b>62,079</b>	<b>1,684,034</b>	<b>1,468,422</b>	<b>130,231</b>	<b>45,043</b>	<b>1,643,696</b>
<b>Funds</b>									
Unrestricted (General Fund)		1,433,260	-	-	1,433,260	1,468,422	-	-	1,468,422
Designated	6	-	188,695	-	188,695	-	130,231	-	130,231
Restricted	6	-	-	62,079	62,079	-	-	45,043	45,043
<b>Total</b>		<b>1,433,260</b>	<b>188,695</b>	<b>62,079</b>	<b>1,684,034</b>	<b>1,468,422</b>	<b>130,231</b>	<b>45,043</b>	<b>1,643,696</b>

Approved by the Parochial Church Council on 24<sup>th</sup> February 2021 and signed on its behalf by:


Revd Geoff Lanham: Chairman



Matt Baggott: Vice Chairman

**Statement of Cash Flows  
for the year ended 31 December 2020**

Funds  <i>Note</i>	Unrestricted Designated Restricted			Total	Unrestricted Designated Restricted			Total
	2020	2020	2020	2020	2019	2019	2019	2019
	£	£	£	£	£	£	£	£
<b>Cash flows from operating activities:</b>								
Net movement in funds per SOFA	(35,162)	58,464	17,036	40,338	(12,955)	(21,612)	(2,876)	(37,443)
<b>Adjustments for:</b>								
Depreciation charges	39,365	-	-	39,365	39,401	-	-	39,401
(Increase)/decrease in debtors	(9,956)	(139)	-	(10,095)	3,091	(206)	-	2,885
Increase/(decrease) in creditors	(4,512)	1,470	(5,426)	(8,468)	5,058	(259)	607	5,406
<b>Net cash provided by (used in) operating activities</b>	<b>(10,265)</b>	<b>59,795</b>	<b>11,610</b>	<b>61,140</b>	<b>34,595</b>	<b>(22,077)</b>	<b>(2,269)</b>	<b>10,249</b>
<b>Cash flows from investing activities:</b>								
Purchases of fixed assets	(2,902)	-	-	(2,902)	(1,262)	-	-	(1,262)
Purchases of investments	-	-	(136)	(136)	-	-	(246)	(246)
<b>Net cash provided by (used in) investing activities</b>	<b>(2,902)</b>	<b>-</b>	<b>(136)</b>	<b>(3,038)</b>	<b>(1,262)</b>	<b>-</b>	<b>(246)</b>	<b>(1,508)</b>
<b>Change in cash and cash equivalents in the reporting period</b>	<b>(13,167)</b>	<b>59,795</b>	<b>11,474</b>	<b>58,102</b>	<b>33,333</b>	<b>(22,077)</b>	<b>(2,515)</b>	<b>8,741</b>
<b>Changes in cash and cash equivalents:</b>								
<b>Opening balances:</b>								
Current account	52,657	79,631	31,246	163,534	20,188	112,022	23,761	155,971
Deposit account	42,238	50,000	18,000	110,238	41,415	40,000	28,000	109,415
Cash	442	575	-	1,017	401	261	-	662
Total opening balances	95,337	130,206	49,246	274,789	62,004	152,283	51,761	266,048
<b>Closing balances</b>								
Current account	78,963	99,736	42,720	221,419	52,657	79,631	31,246	163,534
Deposit account	2,706	90,000	18,000	110,706	42,238	50,000	18,000	110,238
Cash	501	265	-	766	442	575	-	1,017
Total closing balances	82,170	190,001	60,720	332,891	95,337	130,206	49,246	274,789
<b>Increase/(decrease) in net cash holdings (equals A)</b>	<b>(13,167)</b>	<b>59,795</b>	<b>11,474</b>	<b>58,102</b>	<b>33,333</b>	<b>(22,077)</b>	<b>(2,515)</b>	<b>8,741</b>

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